



Agenda
High Valley Transit District
Tuesday, September 6, 2022, 8:15AM

NOTICE is hereby given that the Board of Trustees will meet on Tuesday, September 6, 2022 electronically, via Zoom and at the anchor location at the Sheldon Richins Building, 1885 W. Ute Blvd., Park City, UT 84098, in downstairs room 133

Public comment may also be submitted until 12 PM on Monday, September 5, 2022 via email at hi@highvalleytransit.org.

To participate electronically: <https://summitcountyut.zoom.us/j/92744872326>

Or, to listen by phone, dial 1-301-715-8592

Meeting ID: 927 4487 2326

Passcode: 702860

This meeting may be recorded

Public Meeting

- 1) Pledge of Allegiance

Consent Agenda

- 2) Discussion and possible recommendation to the Summit County Council for the execution of a purchase order for five transit vehicles

Members of the Board, presenters, and members of the public may attend and fully participate by electronic means, using Zoom (phone or video).

Non-Discrimination Notice The High Valley Transit District's policy is that no person, regardless of race, color, or national origin shall be excluded from participation in, be denied the benefits of, or be subject to any discrimination under any program, activity, or services under Section 601 of Title VI of the Civil Rights Act, as amended. To view a copy of our Title VI Policy and Complaint Procedure, please contact us at (435) 336-3113.

If you require this or any information in an alternative format, please contact us at (435) 336-3113.



STAFF REPORT

Date: September 2, 2022
To: Board of Trustees
From: Caroline Rodriguez, Executive Director
Subject: Purchase of transit vehicles

Action Requested

Recommend that the Summit County Council authorize the Interim County Manager execute a purchase order for the purchase of five transit vehicles.

Background

Please see the attached staff report submitted to the Summit County Council.



AMENDED STAFF REPORT

Date: September 2, 2022
To: Summit County
From: Caroline Rodriguez, Executive Director, High Valley Transit
Subject: Purchase of five 2022 StarCraft Allstars

Action Requested

Authorize the Interim County Manager to execute a purchase order for **\$568,330** for the purchase of five transit vehicles.

Background

High Valley Transit is in immediate need of more than ten new transit vehicles to replace leased vehicles and for expansion purposes (Table 1). The market for transit vehicles, already subject to long lead times, has been dramatically impacted by the recent, worldwide supply chain crisis and key bus components have been delayed for months, resulting in a shortage of transit vehicles nationwide. Of the twelve full size buses within our fleet, five are down waiting for parts, one for more than two months, and one additional bus is totaled. Of the 18 revenue vehicles within our fleet, 11 are leased at an approximate cost of up to \$6,500 *per month, per vehicle*.

Staff have located five new vehicles available for purchase that can be delivered to Summit County by October 5, 2022. These 14-passenger, two wheelchair position StarCraft Allstars will be deployed in one of two ways, as replacement for leased or out of service vehicles or as expansion vehicles for new services, depending on HVT's ability to quickly secure additional transit vehicles, especially full size, 40-foot buses. The vendor, Creative Bus Sales, is already on the Utah state contract and has certified that they meet all state and federal procurement guidelines.

Because HVT has not yet been approved for sales tax exemption, we are requesting that Summit County execute the purchase order to save on sales tax. The \$568,330 is not within the adopted 2022 budget and but is available out of fund balance and a **\$250,000** contribution from Wasatch County.

High Valley Transit's Board of Trustees are scheduled to approve this purchase during a public meeting on Tuesday, September 6, 2022.

Table 1. Service Vehicle Fleet

Bus #	Make	Model	Year	Useful life	VIN	Owner/lessee
16007	Gillig	Low Floor BRT	2016	12 yrs	15GGB2718G1188931	HVT
16008	Gillig	Low Floor BRT	2016	12 yrs	15GGB271XG1188932	HVT
16009	Gillig	Low Floor BRT	2016	12 yrs	15GGB2711G1188933	HVT
16010	Gillig	Low Floor BRT	2016	12 yrs	15GGB2716G1188934	HVT
10006	Gillig	transit bus	2010	Retired	15GGB2711A1176516	HVT
21001	New Flyer	Xcelsior Clean Diesel	2021	12 yrs	5FYD8FV14NF103795	HVT
21002	New Flyer	Xcelsior Clean Diesel	2021	12 yrs	5FYD8FV16NF103796	HVT
8001	New Flyer	Xcelsior CNG	2008	Retired	5FYC4FB158C033886	RTW
8002	New Flyer	Xcelsior CNG	2008	Retired	5FYC4FB198C033888	RTW
8003	New Flyer	Xcelsior CNG	2008	Retired	5FYC4FB178C033890	RTW
8004	New Flyer	Xcelsior CNG	2008	Retired	5FYC4FB128C033893	RTW
8005	New Flyer	Xcelsior CNG	2008	Retired	5FYC4FB168C033895	RTW
20001	Ford	Transit	2020		1FBAX9CG9LKA13871	DT
20002	Ford	Transit	2020		1FBAX9CG9LKA13680	DT
19001	Ford	Allstar	2019		1FDEE3F61KDC71631	DT
19002	Ford	Allstar	2019		1FDEE3F61KDC71630	DT
21003	Ford	E350	2021		1FDEE3FN4MDC09845	DT
21004	Ford	E350	2021		1FDEE3FN5MDC09840	DT



PURCHASE REQUISITION

Summit County

60 North Main Street, Coalville, Utah 84017

Created By _____

Requested By _____

Date of Request _____

Date Required By _____

Department _____

Expense Type _____

General Ledger Account Number(s):

_____%

_____%

_____%

Ship To

VENDOR INFORMATION

Company Name
Address
City, State, Zip
Contact Name
Phone
Email

#	Part Number	Description	Quantity	Unit Price	Extended Price
1					
2					
3					
4					
5					
6					
7					
8					
Requisition Total					

Approved by Department Head/Authorized Agent Date

Approved by Purchasing Agent/Above \$5,000.00 Date

Approved by County Manager/Above \$50,000.00 Date

Budget Approved by Auditor Date