

High Valley Transit District  
Board of Trustees Minutes  
**Thursday, November 17, 2022**  
Virtual Meeting via Zoom  
Meeting ID: 970 2638 5505  
Sheldon Richins Building, Room 133  
1885 W. Ute Blvd.  
Park City, Utah



Members of the Board of Trustees, presenters, and members of the public could attend by electronic means using Zoom (phone or video).

BOARD OF TRUSTEES PRESENT:

**Kim Carson**, Chair

**Malena Stevens**, Board Member (via Zoom)

**David Geffen**, Vice Chair

**Roger Armstrong**, Board Member

ABSENT:

**Malena Stevens**, Board Member (left meeting for a period of time)

**Chris Robinson**, Board Member

STAFF PRESENT:

**Caroline Rodriguez**, Executive Director

**Jamie Dansie**, Transit Planner

**Stacy Carpenter**, Finance Director

INVITED ATTENDING GUESTS:

**Carl Miller**, Summit County Transportation

**George Goates**, RTW Management

PUBLIC MEETING

Chair Carson called the meeting to order at 1:00 pm

Work Session

**Presentation of 2021 Summit County Audit (Matt Leavitt)**

Presented by Matt Leavitt

**Ridership and performance**

Presented by Caroline Rodriguez

**Capital update- transit facility and housing**

Presented by Jamie Dansie

## **Staff member spotlight**

Presented by Caroline Rodriguez

### Consent Agenda

#### **Discussion and possible adoption of the Utah Local Government Trust's Board of Trustees Member Compensation Resolution**

Board Member Geffen motioned to approve the resolution with the compensation and benefits for Caroline as

Second: Board Member Stevens

In favor:

Board Chair Carson

Board Member Stevens

Board Member Geffen

Board Member Armstrong

Absent:

Board Member Robinson

#### **Discussion and possible adoption of High Valley Transit's 2022 Amended Budget**

Board Member Stevens motioned to adopt HVTD 2022 Amended Budget

Second: Board Member Geffen

In favor:

Board Chair Carson

Board Member Stevens

Board Member Geffen

Board Member Armstrong

Absent:

Board Member Robinson

#### **Discussion and possible adoption of High Valley Transit 2023 Tentative Budget and notice of Public Budget Hearing**

Presented by Stacy Carpenter

Board Member Geffen motioned to adopt HVT's 2023 Tentative Budget

Second: Board Member Geffen

In favor:

Board Chair Carson

Board Member Stevens

Board Member Geffen

Board Member Armstrong

Absent:

Board Member

**Discussion and possible execution on an emergency contract for bus service between High Valley Transit and Snow Country Limo**

Presented by Jamie Dansie & Caroline Rodriguez

Board Member Armstrong motioned to approve the emergency contract for bus service between HVT and Snow Country Limousine as outlined in Rogers motion.

Second: Board Member Stevens

In favor:

Board Chair Carson

Board Member Stevens

Board Member Geffen

Board Member Armstrong

Absent:

Board Member Robinson

**Adoption of meeting minutes: January 13, 2022, January 27, 2022, February 24, 2022, March 10, 2022, March 17, 2022, March 24, 2022, April 28, 2022, May 26, 2022 and September 6, 2022**

Board Member Geffen approved the meeting minutes 1/13/22, 1/27/22 with the correction that Roger was absent, 2/24/22, 03/10/22, 3/17/22, 3/24/22, 4/28/22 with the addition of the outcome on the two votes for Amendment 1 and 2, 5/26/22

Second: Board Member Stevens

In favor:

Board Chair Carson

Board Member Stevens

Board Member Geffen

Board Member Armstrong

Absent:

Board Member Robinson

**Motion to adjourn**

Motion to adjourn: Board member Geffen

Second: Board Member Stevens

The Board meeting adjourned at 3:30 pm

Minutes transcribed by Kamberly McNeil.

*Kim Carson*

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6/1/2023

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Kim Carson, *Chair*